



ASSOCIATION PAYMENTS ON LINE

Effective 4/1/14

Go to [www.smartstreet.com](http://www.smartstreet.com)

Click on Pay Assessments

Choose either Pay with Credit Card or Pay with E-Check. Credit cards accepted: Mastercard, Discover, American Express and Visa. Your credit card company will charge you \$14.95 for each transaction. An E-check has no fee and will pull directly out of your checking account with 24 hours.

You will need to register when paying e-check payments by setting up a user code and password. You may be asked to set up security questions and answers. Neither the Association nor management company to your user code, password or security questions/answers, so it is your responsibility to remember this information.

Next Screen: Association name: Type in the first word in the name of your association and Click "Find". When you see the full name of your association with (Anchorage, AK) behind it, click on that so the full name pops into the box.

Homeowner Account Number: A person from Hoffmann & Association will tell you your account code. **This must be typed in exactly as you are given it or you account will not be credited.**

The rest of the information with the red \* is personal information and must be typed in. When you get to the end of the personal information, click on the box next to the sentence "Remember my personal and account information for future payments."

Put in the amount you wish to pay

Click on Checking of Savings account.

Put in the 9-digit routing number and your FULL bank account number in the appropriate blanks. There is a drawing of a check to show you where to look on your check for these numbers.

Review everything you've typed for accuracy. When review is complete, click Submit. Print and keep a copy of your confirmation screen. A confirmation of your payment will also be sent to your email address.

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